

Registration Form

	Name	Phone Number	Email address	Relationship to child
Parent/Carer 1				
Parent/Carer 2				
Full address including postcode			Parent/Carer 2 address (if different)	
	Child's Name	Date of Birth	Gender	Ethnicity
Child 1				
Child 2				
Child 3				
Child's address if different to above				
Are any children looked after by the Local Authority Yes/No				
Are you seeking asylum? (please see below) Yes/No				
Are you a Refugee? (please see below) Yes/No				
I confirm I have parental responsibility for the child/children being registered. Yes/No				
Parent/carer 1 signature		Parent/carer 2 signature		
Date		Date		

DEFINITION OF AN ASYLUM SEEKER:

Asylum Seekers are people who flee their home country and seek refugee status in another country, possibly because of war or human rights abuses, and then lodge an application for asylum with the UK Government.

DEFINITION OF A REFUGEE:

A person is recognised as a refugee when the Government decides they meet the definition of a refugee under the 1951 United Nations Convention Relating to the Status of Refugees and accepts that that person has a well-founded fear of being prosecuted. A person with refugee status is granted indefinite leave to remain (ILR) in the UK.

DEFINITION OF A LOOKED AFTER CHILD:

The Childcare Act 1989 states that "a child who is looked after by the local authority is one who is a) in their care or b) provided with accommodation by the authority ...for a continuous period of more than 24 hours."

ETHNICITY CODES

Ethnicity Description	Code	Ethnicity Description	Code	Ethnicity Description	Code
White British	WBRI	White and Asian	MWAS	Black African	BAFR
White Irish	WIRI	Any Other Mixed Background	MOTH	Any Other Black Background	BOTH
Traveller of Irish Heritage	WIRT	Indian	AIND	Chinese	CHNE
Any other White Background	WOTH	Pakistani	APKN	Any Other Ethnic Group	OOTH
Gypsy/Roma	WROM	Bangladeshi	ABAN	Refused	REFU
White and Black Caribbean	MWBC	Any Other Asian Background	AOTH	Information Not Yet Obtained	NOBT
White and Black African	MWBA	Black Caribbean	BKRB		

Aughton Early Years Centre
Information Required for Children Accessing
FS1 Base, Pre-school & Young Children's Base only

(Please ensure a copy of the child/Children's birth certificate is provided to the Centre when starting in one of the bases.)

Security password	
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Emergency Contacts/Authorised to Collect Child (after parents)

	Name	Phone number(s)	Relationship to Child	Authorised to Collect Child?
Contact 1				
Contact 2				
Contact 3				

As parents/carers I have sought permission to share the above contact details with the Centre.

Parent/carer signature:

Safety & Additional Information	Child 1	Child 2	Child 3
Do any of your children have allergies? If yes, please provide details, evidence and allergy action plan-			
Do any of your children have special dietary requirements? (e.g. cultural). If yes, please provide details -			
Do any of your children take regular medication? If yes, please provide details -			
Do any of your children have special educational needs? If yes, please provide details -			
Were any of your children born prematurely (before 37 weeks gestation)? If yes, please provide details -			
Is there anything else you would like to tell the Children's Centre about your children? If yes, please provide details -			
Other Contacts			
	Name	Contact Number	
Social Worker (if applicable)			
Other Services Accessed			
Please give details of any other services accessed, for example Portage, Speech Therapy or Family Support, or any other childcare previously used			

Permissions:

Please sign below to give permission for the Centre to:

- Administer paracetamol suspension or allergy relief medication in the case of an emergency
- Walk out of the grounds
- Apply sunscreen
- Apply plasters
- In the event of an emergency transport your child using a member of staff's own vehicle

Parent/carer signature:

Privacy Notice Declaration

I declare that I understand:

- Aughton Early Years Centre has a legal and legitimate interest to collect and process my personal data in order to meet statutory requirements
- How my data is used
- Aughton Early Years Centre may share my data in accordance with the terms above
- Aughton Early Years Centre will not share my data to any other third parties, other than those listed on the Privacy Notice, without my consent, unless the law requires the school to do so
- Aughton Early Years Centre will always ask for explicit consent where this is required, and I must provide this consent if I agree to the data being processed
- My data is retained in line with the school's GDPR Data Protection Policy
- My rights to the processing of my personal data
- Where I can find out more information about the processing of my personal data. Please see website <https://www.aughtoneyc.rotherham.sch.uk/parentsinformation/privacynoticesandgdpr/generaldataprotectionregs.html>
- I will be added to Aughton Early Years Centres waiting lists for Young Children's Base, Pre-School and FS1 Base if I live in the catchment area.

Consent Form for Photographs and Videos

I/we understand that:

Photographic images and videos will be stored on a computer in a digital format,

I/we have read and understood the conditions of use.

Conditions of use

1. We may use photographs for displays within Centre, on Centre publications (i.e. prospectus, information booklets), on our website, on the Centre social media pages and occasionally for wider publicity purposes. Use of these images will not include any personal details that identify any child or adult within the accompanying text or photo caption. We may use group images with very general labels, such as "making Christmas decorations".
2. Photographs are used as part of children's assessment records and will be stored via a 3rd party processor as part of this process. The same data protection standards that Aughton Early Years Centre upholds are imposed on the processor. (Class Dojo Privacy Notice <https://www.classdojo.com/privacy/>).
3. Photographs and videos of groups of children that are either shared with parents via closed groups (i.e. Class Dojo, Google Drive) or taken personally at Centre events are for personal use only and **MUST NOT BE SHARED**.

For these purpose, please give your consent below.

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I do consent to images of my child/children and myself/ourselves being used by the Centre as stated above

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I do not consent to images of my child/children and myself/ourselves being used by the Centre as stated above

Parent/Carer Name:	
Child's Name:	
Signature:	
Date:	